

White Theatre - Price List

Item	Cost Per Unit
<u>Space / Theatre Reservation PER FULL DAY</u>	
On Campus Agency	<i>No Charge</i>
Off Campus 501c3 Organization	\$ 1,500.00
<i>Facility Space / Theatre Reservation includes: 500 Seat Theatre House, Theatre Stage, Green Room, Dressing Rooms, Backstage Restrooms, Backstage Hallway, Theatre Galleria / Lobby. Use of Lobby does not include: tables or other setup for receptions or events prior to, during or after the main event in theatre - See Reservation Agreement for additional information. Full Day events are considered 8am to 11pm.</i>	
<u>Facility Space / Theatre Reservation HOURLY</u>	
Hourly Fee @ 6 Hour Minimum	
On Campus Agency	<i>No Charge</i>
Off Campus 501c3 Organization	\$ 150.00
<i>Hourly Facility Space / Theatre Reservation includes: Theatre House, Theatre Stage, Green Room, Backstage Hallway, Theatre Galleria / Lobby. Use of Lobby does not include: tables or other setup for receptions or events prior to, during or after the main event in theatre.</i>	
<u>Misc. Reservation Fees</u>	
Use of "Do you Happen to Have" Supplies Kit (<i>Automatic Fee</i>)	\$ 20.00
Modifications/Additions to equipment and event setup within 7 days of event	\$ 50.00
Cleaning Fees (<i>for events with more than 100 in attendance - Flat Rate</i>)	\$ 100.00
Use of Concession Stand in Lobby of Theatre (<i>per day of use</i>)	\$ 50.00
Tables in Lobby for Reception / Catering Needs (<i>Per table - linens not provided</i>)	\$ 25.00
<i>Notes on Misc Reservation Fees: Fees are based on the general need of the event and are generally in coordination with the Campus Administrator and may be required on the event based on the advise of the Campus Administration.</i>	
<u>Theatre Staffing Required for Event - Hourly Rates</u>	
Facility & Production Manager	\$ 35.00
House Manager	\$ 25.00
OPPD Off Duty Armed Officer	\$ 40.00
<i>Required Hourly Rated Labor: All lines above are required for each event at a 4 hour minimum for total event. House Manager and Off Duty Armed Officers hours are billed for the actual hours required for the event if greater than the 4 hour minimum per day.</i>	

Item		Cost Per Unit
Other Theatre Staffing - Hourly Rates		
	Lighting Technicians	\$ 25.00
	Sound Operator	\$ 25.00
	Stage Hand / On Deck Assistance	\$ 25.00
<p>Required Hourly Rated Labor: Staffing lines above are under the discretion of the Facility & Production Manager, based on the events anticipated need. Technicians will arrive 1 hour before, and stay 1 hour later than the reservation times listed. Technicians arrive to open the space, turn on equipment and assist in completing the ready state for the event as well as striking and cleaning up after the event.</p>		
Technical Equipment - LIGHTING		
	Basic stage lighting wash across stage	No Charge
	House Lights Up and On for length of Event	No Charge
	Minimal lighting cues written for event (Flat Rate)	\$ 50.00
	Extensive lighting cues written (Flat Rate)	\$ 100.00
	Hang / Focus of event specific lighting (based on complexity of event)	Call for Pricing
<p>Notes on Lighting: Lighting changes and needs are at the scheduling discretion of the Facility & Production Manager. Those will be discussed with the user before an agreement is signed. Additional lighting staff may be required at the above hourly rates based on the needs of the event.</p>		
Technical Equipment - Visual System		
	Front of House / Rear Screen Video Projectors	No Charge
	Main House Projection Screen (Dual Proj. Ability - Front & Rear)	No Charge
<p>Notes On Video: User must provide a portable laptop computer / notebook with a VGA Connection for powerpoint and internet/computer based file format presentations. Movies can be played back in either Computer (provided by user), DVD, BlueRay formats. DVD/BlueRay player is available at theatre site, and can be used as part of the projection of an event free of charge. Additional technical staff may be required at the above hourly rates based on the needs of the event.</p>		
Technical Equipment - SOUND		
	2 Microphones (Wireless Hand Held)	No Charge
	Use of Audio System for Hand Held Microphones (may require additional staffing depending on other needs of event)	No Charge
	Play back of music for event (iPod/Computer/CD/Movie)	No Charge
	Wireless Body Mic Units - Shure ULXD 1 (Countrymen E6s, E6 Elements)	\$ 30.00
	Condensor Microphones for voice or musical instruments - Includes XLR Cable	\$ 30.00
	(Available Models: Shure 57Beta Instrument, 87Beta Vocal, DRST100, DR-K100)	
	XLR Cables (Not associated with in house condensor mic Reservation)	\$ 10.00
	1/4" or XLR DI Boxes (Passive and Active models available)	\$ 20.00

Item		Cost Per Unit
	Stage Monitor Setup - Basic (1 Monitor Mixes)	\$ 20.00
	Stage monitor Setup - Moderate (<3 Monitor Mixes)	\$ 30.00
	Stage Monitor Setup - Extensive (4< Monitor Mixes)	\$ 40.00
<p>Notes On Sound/Audio: Basic sound equipment included in reservation of facility is designed to facilitate lecture/speaker type events not requiring extensive technical needs. Additional technical staff may be required at the above hourly rates based on the needs of the event at the discretion of the Facility & Production Manager and discussed with the user before contract signing.</p>		
<p>Technical Equipment - PROPS / FURNITURE / OTHER</p>		
	Podium for Lecture / Speaker	No Charge
	Steinway 88key Grand Piano (flat rate)	\$ 250.00
	Portable Yamaha Keyboard / Clavinova (flat rate)	\$ 100.00
	Other Musical Instruments	Call for Pricing
	Sheet Music Stands (Per Unit)	\$ 5.00
	Sheet Music Stand Lights w/ Power cables (Per Unit)	\$ 1.00
	Reservation / Use of Marley Floor (Labor Fees to install/strike floor are seperate)	\$ 350.00
	Theatre Benches / Cubes / Stools (Per Unit)	\$ 10.00
	Scenic Platforms (4'x8' - un-legged - Per Unit)	\$ 10.00
	Scenic Flats (4'x8' - Per Unit)	\$ 10.00
	Theatre Hand Props - Inventory Available - Subject to availability	Call for Pricing
	Theatre Costumes - Inventory Available - Subject to availability	Call for Pricing
<p>Notes On Additional Items: Items in and around the theatre are not available for use for outside reservations of the space. Items in and around the stage are reserved for their specific use to other programs and are not subject to last minute requests.</p>		
<p>Updated: 6/16/16</p>		